

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

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Prof. (Dr.) Ruby Ojha

Pro Vice-Chancellor

PVC-103/Circular/2025-26/74
November 18, 2025

To,

All Heads of Departments / Principals of Conducted and Affiliated Colleges / OJT Coordinators

Subject: Online Meeting regarding Orientation about Online OJT Portal and "SHODHACHAKRA"

This is to inform you that an Online Meeting has been scheduled for all the Heads of Departments, Principals, and OJT Coordinators regarding the introduction, workflow and implementation of the OJT (On-the-Job Training) Portal and the "SHODHACHAKRA" for the upcoming academic processes.
URL of OJT Portal : <https://sndtwuonline.org.in/ojt/index.php>

The details of the meeting are as follows:

➤ **Online Meeting Details**

Date : 21/11/2025

Time : 02.30 PM

Meeting Link : <https://meet.google.com/qxu-aswo-duo>

➤ **Purpose of the Meeting**

- Introduction to the Online OJT Registration Process
- Demonstration of the "SHODHACHAKRA"
- Responsibilities of Departments/Colleges in student registration and verification
- Overview of new features and portal functionalities
- Question & Answer session

➤ **Instructions to All HODs / Principals / OJT Coordinators**

Kindly circulate this information to all concerned faculty members and coordinators. Attendance for this meeting is mandatory.

Please review the portals in advance and keep your queries ready for discussion. Your cooperation in ensuring smooth implementation of these portals is highly appreciated.

Ruby Ojha
(Prof. Ruby Ojha) 18/11/25
Pro-Vice Chancellor

Copy to:

1. Hon'ble Vice Chancellor Madam, SNDT Women's University, Mumbai
2. The Registrar, SNDT Women's University, Mumbai
3. All the Dean's, SNDT Women's University, Mumbai
4. Dr. Bharat Vhankate, Principal, SNDT Arts and Commerce college for Women, Pune
5. Dr. Subhash Chavan, Director, Knowledge Resource Centre
6. Dr. Vilas Jadhav, Dy. Librarian, Knowledge Resource Centre
7. Academic Section and Affiliation Section, SNDT Women's University, Mumbai
8. Co-ordinator, Nirmal Software Services Pvt. Ltd.